



PRIVACY NOTICE (GDPR) FOR CLIENTS and VISITORS

PRIVACY NOTICE (in accordance with Regulation (EU) 2016/679)

Dear Customer, we wish to inform you that the EU Regulation 2016/679, known as the General Data Protection Regulation (hereinafter referred to as "GDPR"), established to protect the fundamental rights and freedoms of natural persons, particularly their right to the protection of personal data.

Therefore, **ESSEGI SYSTEM SERVICE S.r.l.**, pursuant to Article 13 of the GDPR, provides you with the following information:

1. CATEGORIES OF DATA

The processing may concern your personal data such as identification data, personal details, contact information, and accounting data.

2. DATA CONTROLLER

The Data Controller is **ESSEGI SYSTEM SERVICE S.r.l.**, located at Via Zambon 14-16, Creazzo (VI), VAT number 00919390245. You may contact the company by phone at +39 0444 376060.

3. SOURCE OF PERSONAL DATA

The personal data in the Controller's possession are collected directly from the data subject.

4. PURPOSE AND LEGAL BASIS FOR DATA PROCESSING

Your personal data will be processed by the Controller for the following purposes:

- ✓ Compliance with legal obligations;
- ✓ Management of the contractual and/or pre-contractual relationship and provision of products/services: establishment, administration, and termination of the contractual and commercial relationship, fulfillment of accounting and tax obligations, management of disputes, and service delivery;
- ✓ Disclosure of your personal data to any partners of the Controller for the fulfilment of the purposes outlined above.

5. DATA RECIPIENTS

Within the limits relevant to the purposes set out on point 4., your data may be disclosed to both public and private entities as required by law, or to subjects—either internal or external to the Controller—who are involved in the achievement of the stated purposes. This may include, but is not limited to: employees, consultants, freelance professionals, insurance companies, insurance intermediaries, law firms, technical partners, and banking institutions.

6. DATA TRANSFER TO THIRD COUNTRIES

Your personal data are not transferred to countries outside the European Economic Area (EEA).

7. DATA RETENTION PERIOD

Your personal data will be retained for a period not exceeding the time necessary to achieve the purposes for which they are collected and processed, in accordance with the "**storage limitation**" principle (Article 5 of the GDPR), or as required by legal obligations. The relevance and necessity of the stored data are periodically reviewed in relation to the purposes for which they were collected.

8. DATA SUBJECT'S RIGHTS

As a data subject, you have the right to request from the Controller: access to your personal data; rectification or erasure of the data; restriction of or objection to the processing; data portability; withdrawal of consent (where consent is the legal basis for processing). You may exercise these rights by contacting the Data Controller through a simple communication. You also have the right to lodge a complaint with the competent Supervisory Authority (in Italy, the *Garante per la Protezione dei Dati Personali*).

9. OBLIGATION TO PROVIDE DATA

For the purposes indicated above, the provision of personal data is mandatory, except where processing is based on consent, in which case the provision of data is optional, and refusal will not affect the provision of the requested service.

10. DATA PROCESSING METHODS

The personal data you provide will be processed in accordance with the GDPR and the principles of confidentiality followed by the Controller's operations. The processing will be carried out using both digital tools and paper-based or other appropriate media (e.g., cloud systems, digital archiving, and preservation systems), and in compliance with the appropriate technical and organizational security measures provided for by the GDPR.